



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	121C	Requirements For Cp&P Adoptions	2/14/2014
Subchapter:	5	Post-Placement Services And Finalization	
Section	2	Division activities related to finalization (N.J.A.C. 10:121C-5.2)	

§10:121C-5.2 Division activities related to finalization

(a) In addition to the requirements in N.J.A.C. 10:121A-5.8, prior to finalization, a Division representative shall:

1. Supervise the adoptive placement for a minimum of six months and document each contact in the case record;
2. Explain the legal process of adoption finalization;
3. Advise the adoptive parent that post-placement services provided by a Division representative shall be terminated as of the date of the adoption finalization;
4. Obtain from the adoptive parent the name of the attorney who will file the adoption papers on his or her behalf;
5. Send a signed copy of the Consent of Guardian or Consent of Custodian to Adoption to the adoptive parent's attorney to be forwarded to the court; and
6. Prepare and send a court report for final hearing to the court upon notification of a court date for the adoption finalization by the adoptive parent's attorney.

(b) A Division representative may attend the final hearing.